



**CENTRAL BOARD OF SECONDARY EDUCATION**

(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)  
"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, DELHI – 110092

No. CBSE/Aff. 04/Circular/2016/1152509

Dated : 28.10.2016

**Sub: Guidelines on work profile of teachers in CBSE affiliated schools-reg.**

The primary function of the teaching profession lies in facilitating the educational process of the children which is becoming challenging in modern times. While, the students acquire knowledge from multiple sources including internet, the role and importance of the teachers cannot be underestimated.

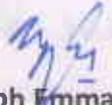
2. The academic role of teachers in imparting education has been acknowledged by statutes and regulations. In terms of Section 27 under Chapter-IV of the RTE Act-2009 "No teacher shall be deployed for any non-educational purposes other than the decennial population census, disaster relief duties or duties relating to elections to the local authority or the State Legislatures or Parliament, as the case may be". The Guidelines were also issued from the Ministry of Human Resource Development, Govt. of India vide Letter No. F-1-3/2010-EE4 dated 13.09.2010 regarding implementation of the Section 27 of the RTE Act-2009.
3. The issue of engaging teachers in activities other than academic was also raised by the representatives of various states in the meeting of the Central Advisory Board on Education (CABE) held on October 25<sup>th</sup>, 2016.
4. In view of the above, schools affiliated to CBSE shall ensure that teachers will not be engaged in activities other than those related to direct teaching, professional upgradation, examination, evaluation, etc. For activities of ministerial nature, transport or canteen for similar related tasks, separate trained staff may be deployed by the schools.
5. It is further informed that the Para C as stated in the Appendix IX of the CBSE Circular No. 01/2012 dated June 8, 2012 stands modified as under:

**Manpower in the Bus**

<b>Existing guidelines</b>	<b>Amended guidelines</b>
<ul style="list-style-type: none"><li>• There must be a qualified attendant in the Bus to attend to Children.</li><li>• Each school should designate one Transport Manager/ Coordinator who will ensure the safety of the school children.</li><li>• The provision shall also to be made by the school authorities for travelling of at least one teacher in each school bus, keeping in view the safety of the school students all throughout the journey and no outsider except the conductor or the said authorized teacher or one person authorized by the guardians shall be</li></ul>	<ul style="list-style-type: none"><li>• There must be a qualified attendant in the Bus to attend to Children.</li><li>• Each school should designate one Transport Manager/ Coordinator who will ensure the safety of the school children.</li><li>• The provision shall also to be made by the school authorities for travelling of at least one lady attendant / lady guard in each school bus, keeping in view the safety of the school students all throughout the journey and no outsider except the conductor or the said authorized lady attendant/ lady guard or one person</li></ul>

<p>allowed to board school bus.</p> <ul style="list-style-type: none"> <li>• Medical checkup regarding the physical fitness of the driver including the eye testing shall be made every year.</li> </ul>	<p>authorized by the guardians shall be allowed to board school bus.</p> <ul style="list-style-type: none"> <li>• Medical check up regarding the physical fitness of the driver including the eye testing shall be made every year</li> </ul>
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6. It will be the responsibility of the Principal of the school and the Secretary of the Society/ Trust to ensure strict compliance of these guidelines.

  
**(Joseph Emmanuel)**  
**Secretary**

Copy with a request to respective Heads of Directorates/KVS/NVS/CTSA as indicated below to also disseminate the information to all concerned schools under their jurisdiction:

1. Principals of the affiliated Schools of the Board.
2. Secretary of the Society/ Trust of the School.
3. The Commissioner, Kendriya Vidyalaya Sangathan, 18-Institutional Area, ShaheedJeeet Singh Marg, New Delhi-16.
4. The Commissioner, Navodaya Vidyalaya Samiti, B-15, Sector-62, Institutional Area, Noida-201309.
5. The Director of Education, Directorate of Education, Govt. of NCT of Delhi, Old Secretariat, Delhi-110 054
6. The Director of Public Instructions (Schools), Union Territory Secretariat, Sector 9, Chandigarh-160 017.
7. The Director of Education, Govt. of Sikkim, Gangtok, Sikkim – 737101.
8. The Director of School Education, Govt. of Arunachal Pradesh, Itanagar – 791 111
9. The Director of Education, Govt. of AandN Islands, Port Blair - 744101.
10. The Director of Education, S.I.E., CBSE Cell, VIP Road, Jungle Ghat, P.O. 744103, AandN Islands.
11. The Secretary, Central Tibetan School Administration, ESS Plaza, Community Centre, Sector 3 Rohini, Delhi-85.
12. The Additional Director General of Army Education, A –Wing, Sena Bhawan, DHQ, PO, New Delhi-110001.
13. The Secretary AWES, Integrated Headquarters of MoD (Army), FDRC Building No. 202, Shankar Vihar, Delhi Cantt-
14. All Regional Directors/ Officers of CBSE .
15. All officers in the Academics and Vocational Units upto the rank of Assistant Director.
16. The Deputy Secretary( I.T.) with the request to put this circular on the CBSE websites.
17. The Public Relations Officer, CBSE
18. EO to Chairman, CBSE
19. SPS to Secretary, CBSE
20. SPS to Controller of Examinations, CBSE
21. SPS to Director (Information Technology)

**Secretary**